ASSIGNMENT 2

Please format document (*priede\grozs\datorlietas\computers_in_biology\ meza_tipi.docx*) based on folloving rules. Example of formatted document can be found in document (*priede\grozs\datorlietas\computers_in_biology\meza_tipi.pdf*).

Format document by using styles. Use styles (Headings 1, Heading 2, etc.) for titles, or create new styles with all formatting needed for headings. Create new styles for:

- Main part of the text;
- Figure legends;
- Table header.

Use methods described in Lesson 3. For formatting of the text do not use style "Normal", add specific heading formatting to header styles, format style for main text by using spacing between paragraphs and/or first line indentation.

Create one character type style to format terms. Please use font formatting – spacing expanded.

Prepared document must be updated in next lesson.